



Terms of Admittance to the University of East London 2014/5

The following form part of the contract between the University of East London and its students throughout their programme of study.

1) Student status

Students are expected to enrol by the [first day of their programme](#). Failure to complete enrolment by the enrolment deadline as published in the [Fees Policy](#) may lead to the cancellation of student status and all rights attached to that status, including attendance and use of university facilities.

2) Student ID Cards

Students are required to provide [proof of identity](#) at enrolment and prior to the issue of their UEL student ID card. Students are required to carry and display their student ID card whilst at university and must keep it safe so that it is not misused by others.

3) Proof of qualifications

All students are required to produce evidence of having satisfied the entry requirements for their programme. Such evidence must be in the form of the original certificates or certified notifications of results from the examining body. All qualifications must be in English or supported by an official certified translation. Anyone discovered to have falsified or misrepresented her/his entry qualifications and/or other associated information is liable to expulsion from the university.

4) Non-academic entry requirements

We have a responsibility to safeguard our students and wider community. Some students will need to demonstrate that they have met non-academic entry requirements prior to enrolment by providing additional information to the university. This includes those who are [under 18 years](#) of age at the time of initial enrolment, those who have declared [a relevant criminal conviction](#) and those who will be studying a [programme that involves contact with children and/or vulnerable adults](#) or leads to membership of a professional body that deals with children and/or vulnerable adults.

5) Continued enrolment and student status

Taught students are expected to attend all scheduled classes (failure to attend a minimum of 75% may result in withdrawal) and submit all assessments by the published deadline in accordance with our [Attendance and Engagement Policy](#) and [Student Charter](#). Failure to do so may result in withdrawal from their programme.

Postgraduate research students must comply with attendance requirements as specified in the [Code of Practice for Postgraduate Research Degrees](#)

Students are also expected to abide by all university regulations, both those in force at the time of first and subsequent enrolment and as later revised and published. These include, but are not limited to:

[Network Security Policy](#)

[Manual of General Regulations](#)

[Data Protection Policy](#)

[Health and Safety Policy](#)

6) Supplementary tuition and support

Students must take personal responsibility for their studies as outlined in the [Student Charter](#). This includes undertaking all study in support of their programme as prescribed by the university.

7) Changes to scheduled programmes

We reserve the right to modify and develop our advertised programmes (including the location of delivery) and to cancel a proposed programme if we reasonably consider this to be necessary. If the programme to which the student has been admitted is cancelled, the student may withdraw from the university without any further liability for fees, or transfer to another UEL programme on which a place is available and for which the student is suitably qualified.

8) Disruption of scheduled activities

We will endeavour to provide the services and functions described in our communications. However, we cannot be held accountable for disruptions of these services and functions which occur through circumstances outside our control.

9) International students – additional responsibilities

All international students must also comply with Home Office requirements. Such students are required to have valid UK immigration status that permits study. Students who are being sponsored under a Tier 4 student visa must also understand and comply with the [responsibilities of their student visa](#) and cooperate with UEL in fulfilling our [Tier 4 duties](#).

IN CONSULTATION WITH STUDENTS AND STAFF, THE UNIVERSITY HAS ADOPTED A POLICY OF NO SMOKING. STUDENTS ARE REQUIRED TO COMPLY WITH THIS POLICY