

# Alumni Advisory Board Meeting Minutes

**Date:** 22/09/2021

**Time:** 17:00 – 19:30

**Location:** Online

## Facilitators

Joan Saunders-Reece, Chair of AAB, Jacqui Bashford, Vice-Chair of AAB, Sub-committee lead Give-back program, Dr Vasiliki E Kalodimou (incoming vice-chair of AAB) and Charlie Werren, Alumni Engagement Manager, Kamile Hudson, Senior Alumni Engagement Officer.

## In Attendance

Vanessa Varvas, Chief Marketing Officer, Dan Cuffe, Director of Student Recruitment and Dr Michelle Morgan, Dean Of Students, Stephen Amanwo, Employer Engagement Officer

## Item one: Opening remarks, Welcoming of new board members

Joan and Jacqui extended a warm welcome to the board members and the staff members in attendance. Joan provided a brief update on what the board has been up to since the last meeting. The chairs also extended a special welcome to the new members that have joined the board.

### Actions:

- None.

## Item two: Introduction to the new Chair and VC

Joan announced that she has served her term as the Chair of the Alumni Advisory Board and will now she will be stepping down from chair position, she assured everyone that she still plans to be an active member of the board. The board thanks Joan for her dedication and hard work.

Joan announced that Jacqui Bashford (acting vice-chair) will now be stepping into the role of Chair of the board and Dr Vasiliki E Kalodimou will be stepping into the role of vice-chair of the board. The board welcomed the new chair and vice-chair.

### Actions:

- None

## Item three: Introduction to the dean of students

Michelle spoke about some of the issues that have been identified, she further spoke about changes that she is making within the school.

### Actions:

- None

## Item four: Clearing and recruitment update

Dan spoke about how well student recruitment has gone this year, he discussed clearing and how covid affected it. He highlighted some of the challenges that the university faced but also how well the university were able to adapt despite the restrictions due to COVID. Dan spoke about the benefits of hybrid engagement and how it could continue to be used in the future. He further discussed how

international students have been able to benefit and take advantage of the digital move, it has allowed them to have virtual meetings with program leaders and find out more information about their courses from the comfort of their own home.

**Actions:**

- None

**Item five: Feedback request from Careers Team**

Stephen requested feedback from the board about a project that he is working on as part of the careers team. Stephen wanted to get advice from the board about the best ways to engage and connect with the graduate community.

**Actions:** None

**Item six: Update from the Alumni team**

Charlie Werren presented an update on what the alumni team has been up to since the last meeting, including some of the events that we have facilitated already and some of the events that we have to look forward to. Charlie mentioned some of the black history month activities scheduled to start in October and the Alumni awards ceremony also scheduled for October.

Charlie reminded members that once we are able to return to having AAB meetings face-to-face that we will maintain the AAB as hybrid project which will allow members the option to attend in person or virtually.

**Actions:** None

# Alumni Advisory Board Meeting Minutes

## Next meeting: Monday 29th November

### List of Alumni Events 2021-2022:

October 2021

BHM Webinars- Friday 15th (virtual)

Interest Groups- Monday 25th (Virtual)

BHM workshop - Tuesday 26th (Virtual)

November 2021

Virtual Networking- TBC (Virtual)

Panel Event- Thursday 18th (Hybrid)

Interest Groups- Monday 29th (Virtual)

December 2021

Webinar- TBC (Virtual)

Interest Group- Monday 20th (Virtual)

January 2022

Interest Groups- Monday 24th (Virtual)

February 2022

Webinar - TBC (Virtual)

Interest Groups- Monday 28th (Virtual)

March 2022

Women's History Month- TBC (Hybrid)

April 2022

Webinars- TBC (Virtual)

Panel Events- Thursday 21st (Hybrid)

Interest Groups- Monday 25th (Virtual)

May 2022

Mental Health Awareness- TBC (Hybrid)

Careers Health Check- TBC (Hybrid)

# Alumni Advisory Board Meeting Minutes



June 2022

Webinars- Tuesday 14th (Virtual)

July 2022

Physical Networking- TBC (Physical)

Interest Group- Monday 25th (Virtual)

Class of 2022 Event- TBC (Hybrid)

August 2022

Webinars- TBC (Virtual)