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# **UNIVERSITY OF EAST LONDON**

School of Education and Communities

**Initial Teacher Training (ITT) Course**:

Health Information and Enhanced Criminal Convictions Checks

Full name: Click here to enter text.

Address: Click here to enter text.

Contact Number: Click here to enter text.

Email: Click here to enter text.

Intake Applied For: Click here to enter text.

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| --- | --- | --- |
| **PREVIOUS NAME(S) AND ADDRESS(ES) FROM LAST FIVE YEARS** | | |
| **NAME** | **ADDRESS** | **DATE FROM-TO** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **PLACE OF BIRTH (As per passport):** Click here to enter text.    **DATE OF BIRTH:** Click here to enter text. | | |

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Have you ever attended an ITT course before?

Y/N

If yes please provide further details below including the institution, dates of attendance and reason for leaving.

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**The Department for Education (DfE) states that students undertaking an Initial Teacher Training course have undertaken:**

1. An enhanced criminal conviction check via the DBS (Disclosure and Barring Service) or an equivalent international body; and
2. A health check encompassing a self-declaration and statement from a GP.

**GUIDANCE NOTES FOR ENHANCED CRIMINAL CONVICTION CHECKS DECLARATION FORM**

**Please read this carefully**

1. Every candidate invited to attend for interview must complete this form whether they have a previous conviction or not. Previous convictions **include warnings, reprimands and some driving offences**.
2. For candidates who have previously been convicted of a criminal offence, or disclose a pending court appearance or current charge:
   1. Any details that you provide will be treated in the strictest confidence and will not automatically exclude you from being considered for this or any course.
   2. We may wish to ask you about any disclosures during your individual interview.
3. The amendments to the Rehabilitation of Offenders Act 1974 provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account. For details see DBS (Disclosure and Barring Service) website.
4. You must provide information on page 1 of Convictions within the armed services, outside the United Kingdom.

Please note:

* Having a criminal conviction does not automatically bar you from entering an ITT course but it does depend on the nature of the offence and when it occurred
* If anything, later comes to light that is not declared now, this may lead to Fitness to Practice proceedings and dismissal from the course

I have read and understood this:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (printed): Click here to enter text.

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**PART A: Criminal Information**

ITT courses are exempt from certain provisions of the Rehabilitation of Offenders Act 1974 (as amended from time to time) and information about all previous convictions, cautions, warnings or ongoing police matters must be provided (there are some exceptions - for more information on this look at DBS website or consult the interview team). A conviction does not automatically debar a student and the course will seek further information about the circumstances to make an informed and considered judgement about a candidate's suitability in such instances.

NB: Failure to declare offence/s other than those that are protected will lead to the student’s withdrawal from the course.

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|  |  |  |  |  |  |  |  |  | Yes/No | |
| Have you ever been disqualified from working with children by an order under Criminal Justice and Courts Act 2000? | | | | | | | | |  | |
| Y/N | |
| Have you ever been Convicted of a Criminal Offence? | | | | | | | | | Y/N | |
| Do you have a court appearance pending? | | | | | | | | | Y/N | |
| Are you awaiting an outcome of any criminal offence? | | | | | | | | | Y/N | |
| Have you ever received a fixed penalty notice? | | | | | | | | | Y/N | |
| Have you ever received a caution or reprimand administered by the police? | | | | | | | | | Y/N | |
| Have you ever been subject to a conditional caution? | | | | | | | | | Y/N | |
| Have you ever been bound over to keep the peace for a period? | | | | | | | | | Y/N | |
| Have you received an Anti-Social Behaviour Order (ASBO) made by any court? | | | | | | | | | Y/N | |
| Have you ever been subject to an injunction made by a court in any proceedings? | | | | | | | | | Y/N | |
|  | | | | | | | | |  |  |
| **IF you have answered YES to any of the above questions, please supply the following details** | | | | | | | | | | |
|
| **Date** | | **Court** | | **Full Details of Offence** | | | | **Sentence** | | |
| Click here to enter text. | | Click here to enter text. | | Click here to enter text. | | | | Click here to enter text. | | |
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**PART B: Personal Health and Circumstances**

We need to ensure students selected for the PGCE Primary, Secondary and PCET ITT courses have sufficient stamina/resilience to manage both the rigours of the training and the challenges of professional life. Successful completion of the PGCE Primary/Secondary/PCET requires full participation at university and whilst on teaching placement.

The practice element of the PGCE Primary, Secondary, PCET may be undertaken with children or adults who may be vulnerable, at risk, or whose capacity to manage their own affairs is temporarily or permanently impaired. Accordingly, the course is required to ensure that all students are capable of enduring the demands of training and do not present any threat to children, vulnerable adults or to themselves.

Please note that you are not required to make a declaration about health problems that do not impinge upon your capacity to study or practice, or that in the normal course of your PGCE Primary/Secondary/PCET, would not present a risk to others. If you do have health needs which are declared at the point of admission or during your course of studies, the University will seek to ensure all reasonable adjustments are made in line with equality and diversity law. However, in accordance with the requirements of the DfE, standards must be maintained to protect children/adults to ensure safe and effective practice. The DfE asks that course providers for the PGCE Primary/Secondary ensure that applicants accepted are in good physical and mental health. To this end, we at UEL, ask that candidates for our qualifying courses sign this declaration of good health. We may also ask for medical verification in relation to this declaration.

In the case of medical conditions, with your consent, further information will be sought from your doctor, or a medical consultant. We may also seek advice from our own medical and occupational health officers.

Full name: Click here to enter text.

Address: Click here to enter text.

Contact Number: Click here to enter text.

Doctor’s name: Click here to enter text.

Doctor’s Address: Click here to enter text.

Doctor’s Contact Number: Click here to enter text.

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I declare that I am of good health: physically and mentally. I consider myself currently

able to withstand the academic and practice challenges of professional training with regards to the PGCE Primary/Secondary, or PCET ITT course.

Please detail any conditions that may affect you while studying:

Click here to enter text.

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**I CERTIFY THAT:**

I have read the Guidance Notes and have not withheld information that may affect my application for appointment. I understand that false information or omissions will lead to dismissal. Information supplied above may be verified by the University.

**General Data Protection Regulation 2018**

I consent to the information which I have provided on this form being used by University of East London in the decision-making process. I understand that by applying for this course I have to apply for an enhanced DBS (Disclosure and Barring Service) certificate and a Fitness to Teach check and I agree to do so, as soon as I accept an offer of a place.

**Signature** Click here to enter text.

**Date** Click here to enter text.