

Fee assessment questionnaire

UK government legislation allows publicly funded educational institutions to charge 'overseas' student fees to international students unless they fulfil certain residence and immigration status requirements. If you meet the residence and immigration status requirements you will be charged a lower 'home' student rate of fee and may be able to obtain an award to help pay all or part of the fee. You must also be charged the home rate if you meet certain requirements that apply to groups such as EU national or refugees.

Please complete the following form to help us assess your fee status. It should be returned without delay to the **Student Admissions Office, University of East London, University Way, London E16 2RD**. **If you do not complete the form in full and submit the documentary evidence which is required then we will not be able to proceed with your application and enrolment.**

1. Personal details
 Family name: Other names:.....
 Programme applied for: Start date:
 Date of birth: Nationality (Citizenship):
(If you have citizenship of two or more countries please list them both/all)
 Nationality of Mother: Father:
 If applicable, nationality of spouse:.....or civil partner

2. Immigration status (please tick ✓ as many boxes as apply to you, and give the dates as requested)	You must include the following documents:
<input type="checkbox"/> British Citizen, or holder of Certificate of Entitlement to the Right of Abode in the UK	Copy of relevant page(s) of passport (including page(s) confirming name and nationality)
<input type="checkbox"/> Indefinite leave to enter/remain	Copy of relevant page(s) of passport (including page(s) confirming name and nationality) and/or Home Office letter
<input type="checkbox"/> Refugee status OR you are the child, spouse/civil partner or parent of someone granted refugee status	Copy of Home Office letter (and any relevant enclosures) or refugee travel document
<input type="checkbox"/> Applied for asylum, refused refugee status but granted one of the following: - indefinite leave to remain - exceptional leave to enter/remain - humanitarian protection - discretionary leave OR you are the child, spouse/civil partner or parent of someone refused refugee status but granted one of the above.	Copy of Home Office letter (and any relevant enclosures) and copy of relevant page(s) of passport (including page(s) confirming name and nationality)
<input type="checkbox"/> EEA national, other than UK (The EEA comprises the UK plus Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of Ireland, Romania, Slovakia, Slovenia, Spain and Sweden) Or a Swiss national	Copy of relevant page(s) of passport (including page(s) confirming name and nationality) or for EU nationals only a National identity card.
<input type="checkbox"/> Time limit on stay: Date last passport stamp/visa was issued: Date of expiry of most recent permission to stay:	Copy of relevant page(s) of passport (including page(s) confirming name and nationality).

3. If you are a British national who has never worked outside of the UK please go to Section 5.

Please complete the following section if you are:

a non-British EEA national

a Swiss national OR

a British national who has worked in another EEA country or Switzerland OR

the spouse/civil partner or child of such a person:

Are you currently resident in the UK? YES / NO

Please circle as appropriate, for example YES / NO

If YES complete the rest of this section

Please circle as appropriate, for example YES / NO

Have you ever worked in the UK? YES / NO

If YES please supply details:

.....
.....

Has your Spouse or Civil Partner ever worked in the UK? YES / NO

If YES please supply details:

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.....

Has your Parent ever worked in the UK? YES / NO

If YES please supply details:

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.....

4. If none of the above categories covers you, or your status is likely to change before the start of the programme, give details and provide supporting evidence, if possible.

Please note: if you are a non-EU national, with a parent, spouse or civil partner who is an EU National, you may in certain circumstances be able to claim Home/EU student status. To assess this we would need to see your passport, their passport or National identity card, and in the case of a spouse or civil partner your marriage or civil partnership certificate.

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5. Please tell us where you currently reside and whether you have lived elsewhere within the past 3 years.

Where do you currently reside?

Country: Town or Region:

When did your residence in that country begin?

What is your main reason for residence?

Have you been resident (ie lived) in a different country at any time within the past 3 years? YES / NO

(Holidays and temporary absences do not count as being resident elsewhere)

Please circle as appropriate, for example YES / NO

If you have not been resident in the country given above for the last three years, please give further details of where else you have been living.

Country

Date of residency

Main reason for residence
(ie living with family, work study)

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6. If you would have been ordinarily resident in the UK and Islands or EEA/Switzerland during the last three years but for the fact that you, your spouse/civil partner or your parent was temporarily working abroad, please give details (including length of time spent abroad and the nature of the work).

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7. Changes to the fees regulations for England, Wales and Northern Ireland in March 2006 mean that more people can be entitled to a Home fees assessment.

Details of the residence and immigration requirements for determining Home or Overseas status are given in the UKCOSA Guidance Note: 'Tuition Fees: Will I pay the 'home' or 'overseas' rate?' which may be read at www.ukcosa.org.uk If having studied the UKCOSA Guidance Note you think you might be entitled to pay home fees, please use this section to tell us why e.g. you have a grandparent who is a national of an EU member state.

Having studied the above guidance notes, please state under which category you believe you should be considered:

.....

Please give reasons:

8. Please complete this section:

I certify that the above details are correct, and enclose the following supporting documents;

.....

.....

Please note that your application may be withdrawn if you provide any misleading or false information.

Your signature: Date:

If you have any further relevant information please give details on the last page of this form.

For Office Use Only

Fee status:

Documents Seen/Notes:

Assessed by: Date:

PLEASE RETURN THIS FORM, FULLY COMPLETED WITH THE REQUIRED DOCUMENTARY EVIDENCE, WITHOUT DELAY TO THE STUDENT ADMISSIONS OFFICE, UNIVERSITY OF EAST LONDON, UNIVERSITY WAY, LONDON E16 2RD.

UNTIL WE RECEIVE THIS WE WILL BE UNABLE TO PROCEED WITH YOUR APPLICATION AND ENROLMENT.

9. Please use this section if you need to tell us anything else - otherwise leave blank.

Please note that your application may be withdrawn if you provide any misleading or false information.

Your signature: Date: